|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| *\*Add Logo here\** | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
| *Add introduction here…*  I am pleased to submit the following itinerary for your perusal. | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
|  | **Booking Name - <bn>** | | | | | | | | | | | |  |
|  | Travel Date - <td> to <lsd> | | | | | | | | | | | |  |
|  | **Agent -** <an> | | | | | | | | | | | |  |
|  | **To** - <title> <forename> <surname> (<paxtype:s>) | | | | | | | | | | | |  |
|  | **From** - <cn> | | | | | | | | | | | |  |
|  | **Our Reference - <br>**  <totpax> Travellers | | | | Consultant Info  <cn> | | | | | | | |  |
|  |  | <pax> Adult(s) | | |  | |  | <up> | | | | |  |
|  |  | <rms:row><chd> Child(ren) | | |  | | A picture containing object  Description automatically generated | <ue> | | | | |  |
|  |  | <rms:row><inf> Infant(s) | | |  | |  |
|  |  | <rms:row><chs> Child(ren) sharing | | |  | |  |
|  |  |  | | |  | |  |  | | | | |  |
|  | | | | | | | | | | | | | |
| **Travel Preparations** | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
| <<services:start>> | | | | | | | | | | | | | |
| <<DEFAULT>> | | | | | | | | | | | | | |
| <day:cp> <date:cp> | | | | | | | | | | | | | |
|  | Hill scene | | <optn> <srvd> | | | | | | | | <cur> <agent> | | |
|  | <rms:row><optc> | | | | | | | |
|  |  | | <rms:row><nts:DI1> | | | <nts:PI1> | | | | | | | |
|  |  | | <rms:row><nts:DDI> | | | | | | | | | | |
|  |  | | <rms:row><nts:PDI> | | | | | | | | | | |
|  |  | | | | | | | | | |  | | |
| <<AC>> | | | | | | | | | | | | | |
| <day:cp> <date:cp> | | | | | | | | | | | | | |
|  | Sleep | | <srvd> at <sn> for <qty2> <scu> in a | | | | | | | | <cur> <agent> | | |
|  | <optn> on a <optc> basis | | | | | | | |
|  |  | | <rms:row><nts:DI1> | | | <nts:PI1> | | | | | | | |
|  |  | | <rms:row><nts:DDI> | | | | | | | | | | |
|  |  | | <rms:row><nts:PDI> | | | | | | | | | | |
|  |  | | | | | | | | | |  | | |
| ***Room Configuration****: <sg> <db> <tw> <tr> <qd> <ot>* | | | | | | | | | | | | | |
|  | <<rooms:start>> | | | | | | | | | |  | | |
|  | <<names:start>> | | | | | | | | | |  | | |
| *<title> <forename> <surname> (<paxtype>) | <roomtype:d> <cur> <agent>* | | | | | | | | | | | | | |
|  | <<names:end>> | | | | | | | | | |  | | |
|  | <<rooms:end>> | | | | | | | | | |  | | |
|  |  | | | | | | | | | |  | | |
| <<FL>> | | | | | | | | | | | | | |
| <day:cp> <date:cp> | | | | | | | | | | | | | |
|  | Airplane | | <srvd> <rms:bl>from <pu> to <dp> <rme:bl> by <sn> | | | | | | | | <cur> <agent> | | |
|  | <rms:row><rms:bl>Departure: <put> <rme:bl><rms:bl>| Arrival: <dpt><rme:bl> | | | | | | | |
|  |  | | <rms:row><nts:DI1> | | | <nts:PI1> | | | | | | | |
|  |  | | <rms:row><nts:DDI> | | | | | | | | | | |
|  |  | | <rms:row><nts:PDI> | | | | | | | | | | |
|  |  | | | | | | | | | |  | | |
| <<RC>> | | | | | | | | | | | | | |
| <day:cp> <date:cp> | | | | | | | | | | | | | |
|  | Car | | <srvd> from <sn> for <qty2> <scu> | | | | | | | | <cur> <agent> | | |
|  | <optn> - <optc> | | | | | | | |
|  |  | | <rms:row><nts:DI1> | | | <nts:PI1> | | | | | | | |
|  |  | | <rms:row><nts:DDI> | | | | | | | | | | |
|  |  | | <rms:row><nts:PDI> | | | | | | | | | | |
|  |  | | | | | | | | | |  | | |
| <<TF>> | | | | | | | | | | | | | |
| <day:cp> <date:cp> | | | | | | | | | | | | | |
|  | Bus | | <srvd> from <optn> <optc> by <sn> | | | | | | | | <cur> <agent> | | |
|  | <rms:bl>Pick up: <put> <rme:bl><rms:bl>| Drop off: <dpt><rme:bl> | | | | | | | |
|  |  | | <rms:row><nts:DI1> | | | <nts:PI1> | | | | | | | |
|  |  | | <rms:row><nts:DDI> | | | | | | | | | | |
|  |  | | <rms:row><nts:PDI> | | | | | | | | | | |
|  |  | | | | | | | | | |  | | |
| <<PK>> | | | | | | | | | | | | | |
| <day:cp> <date:cp> | | | | | | | | | | | | | |
|  | **Mountain scene** | | **Package Tour:** | | | | | | | | <cur> <agent> | | |
|  | <srvd> by <sn> - <optn> | | | | | | | |
|  |  | | <rms:row><nts:DI1> | | | <nts:PI1> | | | | | | | |
|  |  | | <rms:row><nts:DDI> | | | | | | | | | | |
|  |  | | <rms:row><nts:PDI> | | | | | | | | | | |
|  |  | | | | | | | | | |  | | |
| <<services:end>> | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
| **Total Price:** | | | | | | | | | **<cur> <agent:tl>** | | | | |
|  | | | | | | | | | | | | | |
| **Breakdown of Pax Travelling** | | | | | | | | | | | | | |
|  | <<rooms:start>> | | |  | | | | | |  | |  | |
|  | <<names:start>> | | |  | | | | | |  | |  | |
|  | <title> <forename> <surname> | | | <paxtype> | | | | | | <cur> | | <agent> | |
|  | <<names:end>> | | |  | | | | | |  | |  | |
|  | <<rooms:end>> | | |  | | | | | |  | |  | |
|  | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
| <<optionals:start:OP:AL>> | | | | | | | | | | | | | |
| **Optional Extras** | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
| *Add introduction to optional extras here…* | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
| <<optionalservices:start>> | | | | | | | | | | | | | |
| <<DEFAULT>> | | | | | | | | | | | | | |
|  | <optn> <srvd> | | | | | | | | | | <cur:sls> <agent:sls> | | |
|  | <rms:row><optc> | | | | | | | | | |
|  |  | | | | | | | | | |  | | |
| <<optionalservices:end>> | | | | | | | | | | | | | |
| <<optionals:end>> | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
| **Terms & Conditions** | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
| *Add your Terms & Conditions here…* | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |
| *Add ending here…*  Please let me know if there should be any changes to the above.  Kind Regards  <ufn>  <ue> | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | |

<EMAIL\_CMD\_START>

To: <aep>

From: <ue>

Cc: <ue>

Bcc: <ue>

Subject: <rms:bl> Your Reference: <ar> / <rme:bl> Itinerary for <bn> | <br>

<EMAIL\_CMD\_END>

<EMAIL\_FORMAT:PDF>

<DATEFORMAT: DD MMMM YYYY>

<EMAIL\_CONTAINER\_START>

*Add body of the email here…*

Good day <an>

Please find attached the itinerary you requested for <bn>.

Best Regards,

<ufn>

<ue>

<EMAIL\_CONTAINER\_END>